

**Department of Finance
Finance Courier
for Crystal Terrace
and 100 Oaks**

Crystal Terrace-Medical Center Core		Crystal Terrace-One Hundred Oaks	
Time	Location	Time	Location
7:00 a.m.	Nashville Surgery Center (M W F only)		
7:30 a.m.	1801 TVC, Patient Reg		
8:00 a.m.	100, 200, 420, 467, 600, 700, 800 CT	8:00 a.m.	1602 TVC, Oral Surgery 1710 TVC, Cancer Center Registration 3630 TVC, Plastic Surgery B-334 VUH, Medical Records 1st Flr PHV
8:30 a.m.	630,650 3401 West End, Informatics	8:30 a.m.	700 CT
8:40 a.m.	S-2311 MCN, Medical Payroll CCC-4314 MCN CCC-3322 MCN, Research/Contracts D-3300 MCN, VC Office AA-1204 MCN, Hospital Administration B-101 VUH, Pharmacy 1104 VUH, Cashier's Office 1107 VUH, Admissions		
8:35 a.m.	Ste 630, 3401 West End, Informatics		
9:00 a.m.	Eskind Libr for Informatics		
9:15 a.m.	630,650 3401 West End, Informatics		
9:20 a.m.	100, 200, 420, 467, 600, 700, 800 CT		
		9:30 a.m.	100 Oaks, 3rd Floor, Finance Tower
		10:00 a.m.	100 Oaks, 2nd Floor, Cashiers
10:15 a.m.	Non-scheduled Runs For Finance Personnel		
10:30 a.m.	Sony Bldg, Office of Cntrs/Grants	10:30 a.m.	700 CT
11:00 a.m.	S-2311 MCN, Med Payroll CCC-3322 MCN, Ctrnts & Grnts D-3300 MCN, VC Office 1107 VUH Admissions	10:45 a.m.	B-334 VUH, Med Records
		11:15 a.m.	100 Oaks, 3rd Floor, Finance Tower 100 Oaks, 2nd Floor, Cashiers
11:30 a.m.	100, 200, 420, 467, 600, 700, 800 CT		
		11:45 a.m.	700 CT

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Crystal Terrace-Medical Center Core		Crystal Terrace-One Hundred Oaks	
Time	Location	Time	Location
12:00 p.m.	Lunch	12:00 p.m.	Lunch
12:50 p.m.	420, 467 CT		
1:00 p.m.	S-2311 MCN, Medical Payroll CCC-3322 MCN, Research/Contracts D-3300 MCN, VC Office 4508 VCH, Pharmacy (M, W, F only)		
2:00 p.m.	Sony Bldg, Office of Cntrs/Grnts	2:00 p.m.	Lebanon Eye Clinic
2:30 p.m.	700, 800 CT		
2:45 p.m.	Station 17 MCN, Post Office B-705 VUH, Procurement S-2311 MCN, Medical Payroll CCC-3322 MCN, Research/Contracts D-3300 MCN, VC Office AA-1204 MCN, Hospital Administration	3:00 p.m.	100 Oaks, 3rd Flr, Finance Tower
		3:30 p.m.	2nd Flr Eye Clinic, 2311 Pierce Ave S-2311 MCN, Medical Payroll (Thurs only)
3:45 p.m.	100, 200, 420, 467, 600, 700,800 CT Pick-ups/Deliveries for Finance Personnel	3:45 p.m.	700 CT
4:15 p.m.	Ends Day	4:15 p.m.	100 Oaks. 2nd Floor, Cashiers (Thurs only) 100 Oaks, 3rd Floor, Finance Tower
		4:45 p.m.	S-2311 MCN, Med Payroll
		5:00 p.m.	Ends Day